



**MINUTES OF THE ABILENE  
METROPOLITAN PLANNING ORGANIZATION  
TRANSPORTATION POLICY BOARD**

**May 3, 2019**

The Abilene MPO Transportation Policy Board met at 9:00 a.m., Friday, May 3, 2019, in the City Council Chambers, Abilene City Hall, 555 Walnut Street, Abilene, Texas.

**Members Present:**

Mr. Carl Johnson, P.E., TxDOT Abilene District Engineer  
Councilman Shane Price, City of Abilene (*Policy Board Chairman*)  
Judge Dale Spurgin, Jones County  
Mayor Anthony Williams, City of Abilene

**Members Absent**

Judge Downing Bolls, Taylor County (*Policy Board Vice-Chairman*)

**Staff of Member Agencies in Attendance:**

Mr. Cliff Hallford, TxDOT, Advanced Planning Manager  
Mr. Greg McCaffery, P.E. City of Abilene Director of Public Works  
Mr. Paul Norman, P.E., P.E. TxDOT, Abilene Area Engineer  
Mr. Stanley Smith, City of Abilene City Attorney  
Mr. Mike Warrix, AICP, City of Abilene Director of Planning and Development Services  
Mr. Michael Rice, P.E. Assistant City Manager  
Mr. James Rogge, P.E. City of Abilene Interim City Engineer

**MPO Staff in Attendance:**

Ms. E'Lisa Smetana, Abilene MPO Executive Director  
Mr. Ed McRoy, Abilene MPO Transportation Planner II

**1. Call to Order.**

Chairman Price called the meeting to order at 9:10 a.m. He announced that public comment could be taken on any item appearing on the agenda during the discussion of that item.

**2. Discussion and action on a Request for Proposals for a Consultant for the Metropolitan Transportation Plan (MTP) FY 2020-2045.**

Ms. Smetana explained that the MTP is the long-range plan or "blueprint" for transportation that has a twenty-five year planning horizon and is updated every five years. She shared that the FYs 2020-2045 MTP is due to TxDOT by January 20, 2020. She explained that requirements for the MTP and limitations at the MPO including having only two current staff has led to a need for consultant services in order to complete this work on time. The action today is to approve a resolution, authorize the Executive Director and City Manager to take appropriate action to execute a contract, and to forward the item for City Council action.

Ms. Smetana described the RFP process and gave a detailed description of the criteria used to evaluate the two proposals received. She then discussed the scope of work to be completed including the six main tasks to be addressed by the consultant. The planned timeline for the project was then mentioned. Finally, Ms. Smetana reported the Evaluation Sub-Committee of the Technical Advisory Committee had assessed the proposal from Walter P Moore Associates Inc. for \$129,500 as best meeting the criteria established in the RFP.

Mr. Price indicated a desire to increase public participation by potentially utilizing public events. Ms. Smetana indicated that is something that will be looked at. She also shared that the project manager is located in Dallas so this proximity to Abilene should be beneficial.

Mr. Johnson asked if the lack of an updated Travel Demand Model (TDM) would be a problem. Ms. Smetana responded that she had recently received word that the contract at TxDOT for demographic work supporting our TDM has now been signed. This means the data should be available. She also noted that the Abilene 2015 and 2020 networks for the Abilene TDM had been completed. All that is missing is the 2045 network.

Mayor Williams made a **motion** to approve the resolution as presented, with a **second** by Judge Spurgin. *Motion carried (4-0).*

**3. Opportunity for members of the Public, Board Members, Technical Advisory Committee Members, or MPO Staff to make comments on MPO issues or to recommend topics for future discussion or action.**

Ms. Smetana shared that a memorial for Mr. Mike Vandervoort will take place in June.

**11. Adjournment.**

With no further discussion, actions, or items pending Chairman Price declared the meeting adjourned. *Meeting adjourned at 9:23 a.m.*