



**MINUTES OF THE ABILENE METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION POLICY BOARD
August 16, 2011**

The Abilene MPO Transportation Policy Board met at 1:30 p.m., Tuesday, August 16, 2011, in the City Hall basement conference room at Abilene City Hall, 555 Walnut Street, Abilene, Texas.

Members Present:

Mayor Norm Archibald, City of Abilene, Chair
Judge Downing Bolls, Taylor County
Councilman Joe Spano, City of Abilene

Members Absent:

District Engineer Lauren Garduno, Texas Department of Transportation (TxDOT)
Judge Dale Spurgin, Jones County

Non-voting Members Present:

None

Others Present:

Mr. Chad Carter, City of Abilene
Mr. James Condry, City of Abilene
Mr. Alan Hufstutler, TxDOT, Abilene Area
Mr. Jon James, City of Abilene
Mr. Mike McMahan, Chamber of Commerce
Mr. Zach Gilbert, Congressman Neugebauer's office
Mr. John Plevich, CityLink
Mr. Stanley Smith, City of Abilene

MPO Staff in attendance:

Mr. Dean Carter, Abilene MPO Staff
Ms. E'Lisa Smetana, Abilene MPO Staff

1. Call to Order.

Chairman Archibald called the meeting to order at 1:32 p.m.

2. Consideration of Approval of the Minutes from the July 13, 2011 Meeting.

Discussion on minutes was held.

Motion to accept as read was made by Judge Bolls and seconded by Councilman Spano.

Motion carried.

3. Discussion and Possible Action on MPO Staffing Issues

Chairman Archibald announced that Item number 3 would be discussed in executive session at conclusion of other business items.

Motion to authorize Ms. Smetana to move forward on the employment of the Transportation Planner II was made by Judge Bolls and seconded by Councilman Spano.

Motion carried.

4. Discussion and Consideration of Approval of an Amendment to the MPO and City of Abilene's Memorandum of Understanding.

Ms. Smetana stated that there were two changes in the MOU.

1) Article 2 "This Agreement amends and supersedes all previous Memorandum of Understanding Defining Roles and Responsibilities of the City of Abilene and the Abilene Metropolitan Planning Organization."

2) Article 5.5 "The hiring, supervision, performance evaluation and termination of the MPO Employees other than the Executive Director shall be the sole responsibility of the Executive Director, in consultation with the Chairman of the Board."

Motion to accept as read was made by Councilman Spano and seconded by Judge Bolls.

Motion carried.

5. Opportunity for Members of the Public to Make Comments on MPO Issues.

Hearing none Chairman Archibald moved on to the next item.

6. Opportunity for Board Members to Recommend Topics for Future Discussion or Action.

Ms. Smetana mentioned a possible amendment to the UPWP for software upgrades.

Councilman Spano requested information on the intersection of SH 36 and Loop 322. Multiple truck rollovers have occurred at said intersection.

Executive Session

Chairman Archibald announced at 1:50 p.m. that the Board would be going into Executive Session pursuant to the Texas Government Code 551.074 (personnel matters). The Board reconvened in open session at 1:55 p.m.

7. Adjournment.

Chairman Archibald adjourned the MPO Policy Board Meeting at 2:00 p.m.